

## Youth Engagement Internship - Responsibilities

### Introduction

The **IntoUniversity** Youth Engagement Internship aims to support students and recent graduates who are looking to kick start their career. We don't require Interns to have experience in any particular field - we are looking for enthusiastic, driven and aspirational people who can be excellent role models to our students, alongside supporting our centre teams in delivering our exceptional programmes.

**IntoUniversity** aims to provide high quality academic and pastoral support to children and young people aged 7-18 who may face barriers in accessing equal opportunities. Our programmes are designed to provide long-term pastoral engagement where we can support our young people in their learning and enable them to reach their potential to go further in education or employment.

### Responsibilities

No two days are ever the same at our **IntoUniversity** centres. As an Intern, you will be able to engage directly with our young people and take on tasks that will develop your creativity, organisation and leadership skills. You will also:

- Support our staff teams with the delivery and planning of our Primary and Secondary programmes
- Have opportunities to liaise and meet with schools, universities and corporate partners in order to promote the charity and our programmes
- Provide academic and pastoral support to students who attend our programmes
- Become a Mentor to a young person at one of our **IntoUniversity** centres
- Take responsibility for additional administrative tasks

Successful applicants will be:

- Energetic, enthusiastic and flexible
- Highly motivated and able to prioritise tasks
- Able to effectively motivate and interact with children and young people
- Take an active role within the centre team and demonstrate a positive ethos



**Eligibility:** You will be studying for or hold an undergraduate degree. If you are a graduate, we expect you to have graduated within the past four years with a 2.2 or higher.

**Locations:** This year, we are accepting intern applications in Bradford, Bristol, Brighton, Edinburgh, Glasgow, London, Manchester, Nottingham, Oxford, Southampton and Western-super-Mare. If you are applying for London, Bristol or Nottingham you could be based at any of our centres within this location, we will of course, where possible, take your location into account.

**Length of placement:** Two to three months on a part-time basis (usually two or three days a week depending on your availability). Please be aware this is a voluntary position.

**Support:** You will be supported by a member of your centre team and the Volunteering Manager. You will have a structured training/induction programme and the chance to observe delivery in the first week of your internship.

**Applications:** Applications close at 9am on Monday 16th May 2022. If you have any questions regarding your application please contact the Volunteering Manager via email ([poppy.matimong@intouniversity.org](mailto:poppy.matimong@intouniversity.org))